Lake Station Community Schools  
Board of School Trustees Meeting  
Wednesday, July 18, 2018

Minutes for the Regular Meeting of the Board of School Trustees of the Lake Station Community Schools held at Edison Jr. Sr. High School, Lake Station, IN at the hour of 7:00 p.m.

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation’s business and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item for Public Comments.

Members Present: Karen Curtis, Greg Tenorio, John Bastin, Greg Keehn, Larry Biggs

Members Absent: None

Others Present: Tom Cripliver, Eric Kurtz, Tara Tauber

Karen Curtis led the Pledge of Allegiance to the Flag

Public Comments (3 Minute Limit) [Sign-In]

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| AI | I | **Mr. Biggs moved to approve the Consent Agenda. Seconded by Mr. Tenorio and**  **unanimously carried.**  Consent Agenda | |  |  | |  |
|  |  | 1. | Approval of Minutes   1. Executive Session – June 20, 2018 2. Executive Session – July 10, 2018 3. Regular Board Meeting – June 20, 2018 | **Minutes** |  | |  |
|  |  | 2. | Financial – Fiscal   1. Approval of Claims 2. Approval of Payroll | **Claims**  **Payroll** |  | |  |
|  |  | 3. | Extra-Curricular – Hiring’s  2018-2019 Athletic Coaching Appointments (see Schedule 1) | **Extra-Curricular**  **Hiring** |  | |  |
|  |  | 4. | Workshops  The Superintendent is recommending the Board approve the following Board and Administrator conferences in accordance with state auditing regulations. Approve the Board and Administration to attend Annual Professional Conferences and Workshops for the 2018-2019 school year. Such conferences, including travel, would be authorized for the members of the Board of School Trustees, Superintendent, Chief Financial Officer, Administrators including the Food Service Director, Director of School Safety and Security, Athletic Director, Title Coordinator, and Director of Buildings and Grounds, and School Attorney, where applicable, and would cover the activities and conferences of the professional Organizations such as Indiana School Boards Association, Indiana Association of Public School Superintendents, Indiana Principals Associations, the Northwest Indiana Public Schools Study Council, School Nutrition Association conferences, Association of School Business Officials, food shows, school safety specialist training/recertification, and athletic director conferences and meetings. The Board also directs the treasurer to pay any claims associated with these conferences as they occur and to seek approval at the next scheduled Board meeting. | **Workshops** |  | |  |
|  | II | Personnel  **Mr. Bastin moved to approve item 1 under Personnel. Seconded by Mr. Biggs**  **and unanimously carried.** | |  |  | |  |
| AI |  | 1. | Approve the hourly rate correction for Emma Havrilla summer school and Jump Start paraprofessional to $10.50 per hour.  **Mr. Tenorio moved to approve item 2 under Personnel. Seconded by Mr.Keehn and unanimously carried.** | **Jump Start Pay**  **Emma Havrilla** |  | |  |
| AI |  | 2. | Approve the new position of Director of Student Services and Ms. Pepa’s recommendation to hire Diana Flanagan to this position starting with the 2018-2019 school year at an annual salary of $57,500.00.  **Mr. Biggs moved to approve item 3 under Personnel. Seconded by Mr.Bastin and unanimously carried.** | **Hire**  **Diana Flanagan** |  | |  |
| AI |  | 3. | Approve administrative leave days with pay April 30 through June 6, 2018 for Christina Rose.  **Mr. Tenorio moved to approve item 4 under Personnel. Seconded by**  **Mr. Keehn, four yes votes and one abstention.** | **Admin. Leave**  **Christian Rose** |  | |  |
| AI |  | 4. | Approve salary increases and agreements for building and district administrators, department heads and exempt supervisors for the 2018-2019 school year. (See Schedule 2).  **Mr. Bastin moved to approve item 5 under Personnel. Seconded by Mr.Biggs and unanimously carried.** | **Salary Increases**  **Administrators**  **Exempt supervisors** |  | |  |
| AI |  | 5. | Approve 2018 Classified Non-Certified Staff Salary Schedule effective with the 2018-2019 school year. (see Schedule 3)  **Mr. Bastin moved to approve item 6 under Personnel. Seconded by Mr.Bigg four yes votes and one Nay.** | **Salary Schedule**  **for Classified**  **Non-Certified Staff** |  | |  |
| AI |  | 6. | Approve hiring of Mary E. Paris, BSN RN as School Nurse starting with the 2018-2019 school year at an annual salary of $42,563 for 187-days. | **Hire**  **Mary Paris** |  | |  |
| AI  AI  AI  AI  AI | III | New Business  **Mr. Bastin moved to approve item 1 under New Business. Seconded by Mr.**  **Biggs and unanimously carried.**   1. Approve the contract with Robert Trammel to provide professional development training for our 3-12th grade teachers in mathematics for the 2018-2019 school year at a cost of $9,900.00 and authorize the superintendent to sign the contract on behalf of the board.   **Mr. Bastin moved to approve item 2 under New Business. Seconded by Mr.**  **Tenorio and unanimously carried.**   1. Approve the recommendation to adopt Volume 30 #2 updates to Board policy and accompanying policies.   **Mr. Tenorio moved to approve item 3 under New Business. Seconded by**  **Mr. Keehn and unanimously carried.**   1. Approve the recommendation to purchase new computer equipment for the food service department.   **Mr. Biggs moved to approve item 4 under New Business. Seconded by Mr.**  **Keehn and unanimously carried.**   1. Accept the SAFE school grant of $2,949.20 to provide drug and alcohol prevention presentation, provide the Too Good for Drugs program and continue the random drug testing program.   **Mr. Bastin moved to approve item 5 under New Business. Seconded by Mr.**  **Tenorio and unanimously carried.**   1. Approve Indiana Common School Fund Agreement for loan #A2947 principal amount $91,835.06 at an interest rate of one percent (1%). | | **Robert Trammel**    **Volume 30 #2**  **Food Service**  **Computer Equipment**  **Safe School Grant**  **Acceptance**  **Indiana Common**  **School Loan**  **#A2947** | |
| IO | IV | Other Business  Next school board meeting is Wednesday, August 15, 2018 at Edison Jr. Sr. High  School at 7:00 pm. | |  | |

ATTEST:

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President, Karen Curtis Vice President, Greg Tenorio

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Member, Gregory Keehn

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Secretary, John Bastin Member, Larry Biggs